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ABSTRACT

Based on the two assumptions that there is social value in writing proposals to seek funding and that there is no special mystique about proposal writing, this book provides step-by step guidance from idea to finished proposal. The book is divided into two parts. Part 1, "The Preproposal Phase" deals with the planning and information collection which should be accomplished prior to the actual writing of the proposal. Part 2, "The Proposal Phase" deals with the actual writing of the proposal, with each chapter focusing on one of the specific components that form part of every proposal. Chapters in the book are: (1) Proposal Ideas; (2) Assessing Your Capability; (3) Developing the Idea; (4) Selecting the Funding Source; (5) Writing the Proposal; (6) Title Pages, Abstracts, and Accompanying Forms; (7) The Purpose; (8) Statement of Need; (9) The Procedures; (10) Evaluation; (11) Dissemination; (12) Qualifications; (13) The Budget; and (14) Review, Submission, Notification and Renewal. (RS)

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